



WMFPC (Western MA Food Processing Center) RATES effective July 1, 2023

Fee Type	Description	Fee	Detail
WMFPC Annual Facility Service Fee	Paid annually by all producing clients. Helps cover overhead facility costs including maintenance and upkeep, administrative costs, and access to expertise and resources	\$1,200	Billed biannually: \$600 due on December 31 st and \$600 due on June 30 th . (CISA Silver members receive a 50% discount)
Prototype Fee*	Prototype Production Fee	\$150/hour	4-hour minimum
Security Deposit**	Due before the first prototype/production.	\$1,500	
FPC Co-Pack Program	Includes facility time, management fee, and labor	Full Day Rate \$2500 Partial Day Rate \$1500	Please see the co-pack program info sheet for full details
Regular use facility fee per hour	Hourly facility rental for clients running their own productions, does not include WMFPC labor.	\$78/hour peak 62.50/hour off-peak	4-hour minimum Off-peak hours are from 5 pm-7 am and Saturday and Sunday all-day
Hourly Facility Fee for Special Use	One-time facility use does not include WMFPC labor.	\$125/per hour	4-hour minimum
Hourly Staffing Fee	Skilled FPC staff are trained in all equipment and procedures in the facility	\$33/hour per person	For certain processes or equipment use WMFPC staff may be required
Management Fee	For all co-pack or other productions involving WMFPC Staff	\$100	Per-Production

FPC Storage, Cross-docking and Shipping/Receiving

Fee Type	Producing Clients	Non-Producing Clients	Note
Ambient Storage	\$43/pallet/month	\$53.75/pallet/month	
Cooler Storage	\$53.75/pallet/month	\$64.50/pallet/month	
Freezer Storage	\$64.50/pallet/month	\$75.25/pallet/month	
Equipment Storage	\$32.25/month per piece base pricing	N. A	Depending on the size of the equipment
WIP Storage	21.50 per drum/pallet	N/A	Monthly fee for storage for items that are aging or fermenting, per drum or pallet
Shipping & Receiving	Up to 2 Straight packed pallets or equivalent in or out per week included. \$10 for each additional	\$15/pallet	Short Notice \$50
Order Prep and Ship	One order pick/shipment pallet or equivalent per week. Additional order picks/shipments are \$25.00.	N/a	Short Notice \$50
Cross Docking	Available on a case-by-case basis.	\$30 per pallet	Contact WMFPC for more info
Inventory	1 per month included with the annual service fee. \$25 for each additional	\$25 per	

* Prototype Production Fee- Includes management support prior to and leading up to the prototype. Post prototype management support including scheduled process preparation for regulatory review and/or nutritional labeling. facility time for the day of prototype, and 1 lead from the processing staff. All additional labor is billed per person per hour

** Security Deposit is due before the first prototype/production. This may be returned when the client ceases to use the facility if their account is in good standing and there are no outstanding financial or other obligations.



Additional Information

Special Processing Fees:

- Organic Processing Fee for any organic processing under the FPC certification: \$75 per production,
- Any non-co-pack production that requires Better Process Control School Certified person (and the client does not hold this certification): \$100 per production.

Product Development/Consultation (non-producing clients):

- Recipe conversions, scale-ups, modifications, processing guidance, etc.: \$100 per hour,
- Food Center Development Education/Group Tours: \$100/hour,
- FDA Paperwork filing assistance: \$50 a product,
- Non-Current Clients Food Business Technical Assistance: (Business planning, marketing, or label guidance, etc.) \$50/hour

The FCCDC strives to subsidize technical assistance and prototyping services through grants and community fundraising.

Cancellation & Other Penalties:

- Co-Pack cancellation or rental cancellation with staff with less than 7 working days, Rental Cancellation with less than 2 working days (a full 48-hour notice), or No show: \$500 per incident for up to three offenses. Additional incidents will lead to the termination of the user agreement.
- Change to scheduled production with less than 5 working days' notice, \$50.
- Sanitation/Cleaning Deficiency Fees: \$75.00 first offense/\$100.00 second offense/\$125.00 third offense, per hour for up to 3 sanitation/cleaning offenses; any ongoing misuse will lead to termination of the user agreement.
- Damage: equipment repairs or replacements associated with abuse, misuse, or use by untrained individuals will be billed to the responsible parties,
- Re-training equipment or procedures: \$100 per hour

Important contacts:

For all billing-related questions: wmfpc@fccdc.org

For all operations, including scheduling questions, shipping, and receiving: operations@fccdc.org